[Your Name]

[Your Address]

[City, State, Post Code]

[Email Address] [Phone Number]

[Date]

[Manager's Name]

[Caravan Park Name]

[Caravan Park Address]

[City, State, Post Code]

Dear [Manager's Name],

I am writing to bring to your attention a serious safety concern regarding a tree located on the border of my park home at [your park home address or location within the park].

The tree in question appears to be in poor condition and poses a significant risk to the safety of residents and visitors. Specifically, [describe the condition of the tree, such as dead branches, leaning trunk, or signs of disease]. Given its proximity to my park home, I am particularly concerned about the potential for falling branches or even the entire tree collapsing, which could cause substantial damage to property and pose a danger to individuals in the vicinity.

I kindly request that you arrange for an immediate inspection of the tree by a qualified arborist to assess its condition and determine the necessary actions to mitigate the risk. Ensuring the safety of all residents and visitors should be a top priority, and addressing this issue promptly will help prevent any potential accidents or injuries.

I appreciate your prompt attention to this matter and look forward to your response.

Sincerely,

[Your Name]